



**ManagEnergy Reflection Group  
15<sup>th</sup> Meeting, Berlin, 31 May 2007**

***A new facility at LEAs' disposal:  
the Sectoral Advice***



*What is it?*

The purpose of the Sectoral Advice (SA) facility is to make **short-term expert technical assistance available free of charge** to Local and Regional Energy Actors in a rapid and uncomplicated manner.



Local and Regional Energy Actors (LEAs) have the possibility to request the services of an expert in a specific area *free of charge*, and LEAs can expect to receive approval within a couple of weeks.

Joint applications from a number of LEAs are particularly welcome.

Initially, it is envisaged that each individual sectoral advice mission would be for a maximum of 5 man-days.



### *In which areas?*

For the time being, these are the selected areas:

- Energy performance of Buildings
- Energy end-use efficiency and Energy Services
- Energy-efficient equipment and appliances
- Biofuels and Biomass
- Decentralised RES applications
- Kyoto commitments and mechanisms
- Energy Education

**If you need Sectoral Advice in a different area  
do not hesitate to contact us.**



## Criteria which applicants need to meet:

- The SA assistance must address a clearly defined and **specific need of a LEA that the LEA cannot address on its own** (e.g. because of lack of in-house know-how).
- The SA assistance must have a **clearly defined outcome and added-value**.
- **The results of the SA assistance (e.g. report) must be made available to the Commission and the wider public, and all rights to the SA mission report rest with the European Commission.**  
The reports will be made available to all members of the ManagEnergy Network within the Network Area of the ManagEnergy website.

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## The application procedure? 3 simple steps...

First ensure that you are a Member of the ManagEnergy Network.

ManagEnergy Network Membership - Microsoft Internet Explorer

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ManagEnergy Network Membership

Welcome to the ManagEnergy Network membership page.

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2. [Who can become a Member of the ManagEnergy network?](#)
3. [How can you apply for membership?](#)
4. [The Application Form](#)
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## Applying for Sectoral Advice – the 3 steps

The 3 steps are:

**Step 1: Submit your request:** download and complete the 2-page SA Request Form from the Network area of the website.

**Step 2: Assessment by ManagEnergy Support Team in Brussels:** which will also identify an appropriately qualified expert and provide a recommendation to the European Commission.

**Step 3: Final decision by European Commission:** Following approval, the ManagEnergy Support Team will then proceed to contract the expert identified and make contact with the applicant LEA to launch the SA mission.

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## Documents and explications available on [www.managenergy.net/sa](http://www.managenergy.net/sa)

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**ManagEnergy Sectoral Advice Facility**  
 The ManagEnergy **Sectoral Advice (SA) Facility** was launched on 9 May 2007

1. [What is the Sectoral Advice Facility?](#)
2. [In which areas can ManagEnergy Network Members request expert support?](#)
3. [Sectoral Advice Expert Pool](#)
4. [Criteria for Using the SA Facility](#)
5. [Requesting support under the Sectoral Advice facility](#)
6. [Support Tools](#)
7. [ManagEnergy Support Team Contact Details](#)

**1. What is the Sectoral Advice Facility?**

The purpose of the Sectoral Advice (SA) Facility is to make short-term expert technical assistance available free of charge to Local and Regional Energy Actors, such as Energy Agencies in a rapid and uncomplicated manner. Simply put, this allows Local and Regional Energy Actors (LEAs) the possibility to request the services of an expert in a specific area, and LEAs can expect to receive approval within a couple of weeks (provided the application request is thorough and professionally presented). Joint applications from a number of LEAs are particularly welcome. Initially, it is envisaged that each individual sectoral advice mission would be for a maximum of 5 man-days.

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*Is there some support available?*

Yes!

For any information and  
in case you need support in preparing your request  
you are most welcome to contact  
**Chiara Anglesio** or **Constanza Negri Biasutti**  
of the ManagEnergy Support Team in Brussels

by email [sa@managenergy.net](mailto:sa@managenergy.net)

by phone **0032.2.743 09 47**



*What we would like from you as MRG Members  
and Leading LEAs*

- Do you have any needs in your Agency?
- Can you suggest LEAs with which we could get in touch with that you think might have a relevant need that the SA facility could help address?
- Raising awareness in your country - we would like you to send these slides and an introductory email we will provide you to your national LEAs associations.